

DRAFT - City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, November 10th, 2025 at Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:06 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Jay Towne	- City Council	(Present)
Louise DiPaolo	- City Council	(Present)
Caleb Kitson	- City Council	(Present)

2.1 — Public Participants:

Joe Wargi	Fran Rhodes	Brad Thompson	Nikolai Hayes	Cristina Hayes
David Hayes	Christian Rotola	Richelle Estes	Tony Hendershot (Tele)	Lee Reinard (Tele)
Katie Buss (tele)	Sue Crew	Jere Crew	Brian Motensen	John Dodson
Dora Burlingame				

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of October 13th, 2025 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor Towne*

- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Kids Don't Float Box Repair and Replacement Options, Discussion.*

New Business:

- a: *First Reading of Budget Amendment Ordinance #25-38NCO for Savings & Roads, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that a roller has been purchased and has arrived in Edna Bay. Mounting hardware for the Fire Truck snow plow has been purchased and should arrive in Craig soon. 3-tab shingles have been purchased and installed on the floatplane float. The dock phone power system and phone equipment have been replaced and repaired and it is now working normally again for local and 800 numbers.

He reported that he took a look at the original center hand rail components for the gangway and has ordered lag bolts and hardware needed to re-install it back to where it used to be. He will donate time and supplies to weld the piping back together and put cold galvanize on the welded joints. New lock nuts, lock washers and bolts have been ordered for the dock life rings and fire extinguisher boxes to re-affix them.

Mayor Poelstra reported that Joe Wargi donated truck and machine time to repair the area of road near the MAF that had been collapsed by log bundles being moved out of the rock pit by the 988.

Councilor DiPaolo asked about the final price of the roller, including shipping. Mayor Poelstra reported it came to \$31,220.48. Brad Thompson asked if the roller would be used on the new road project. Mayor Poelstra said yes, but that Joe would not be running it on the road until the project was complete to avoid appearance of any conflict of interest on his part as the City equipment operator.

Sue Crew stated she received an email that rock had been dumped on Davidson Ave. She wanted to know if the City road grader was used to push it out of the way since she felt that would not be appropriate. Mayor Poelstra said no, the City grader was not used and that Joe Wargi voluntarily pushed the rock back from the edge of the road with his excavator while mobilizing to the Limestone PI job.

5 — Clerk's Report:

Myla Poelstra had nothing new to report.

6 — Treasurer's Report:

Copies of the Treasurer's Report were available at the meeting. It was noted that the report was created on the date of the meeting due to a budget amendment being on the agenda.

Fran Rhodes and Sue Crew asked about \$1900 spent under Fire and \$500 for professional services. Mayor Poelstra noted it was for the snow plow mounting equipment and attorney review of the Election procedures, respectively.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that benches with included storage are shipping for free again now that China tariffs have been lightened. He will discuss later in the agenda.

He explained after he heard the request for a fish cleaning station, he reviewed available pre-build options under the \$500 cap that require an agenda item. He shared information on a model that ships for free and includes an HDPE cutting board on the top surface. He suggested it be installed at the front left T-float where boats do not moor.

He asked if everyone was okay with just ordering the pre-fabricated model for \$349. He will volunteer to modify it as needed for the installation area and install it, since he is insured for over the water work as the City Plant Manager.

Consensus of the attendants was to order and install the fish cleaning station.

7.2 — Road Committee:

Mike Williams (Road Chairman) gave a brief report. He asked everyone to be patient while Joe is working on the road and be aware that rock is being hauled. Mayor Poelstra noted his hope the road can be graded one last time before winter sets in and the snow plow can be installed on the Fire Truck and ready to use.

7.3 — EMS Committee:

Myla Poelstra (Squad Captain) had no report.

7.4 — Search & Rescue Committee:zz

Roger DiPaolo (Chairman) had no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) reported that winter is coming, if you haven't cleaned your chimney now is the time.

7.6 — Fish & Game Advisory:

Myla Poelstra had no report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) said bulk pricing should be coming down. Fuel levels are good and should allow us a few more months before we need a delivery.

8 — Old Business

Item A - Kids Don't Float Box Repair and Replacement Options:

Mayor Poelstra recapped that this item started out as a discussion focused on repairing or replacing the aged out Kids Don't Float box on the float plane float. The Craig Police Dept. originally donated the vests and the box was built to store them. Different ideas were suggested at prior meetings, including purchasing a prefabricated bench with storage underneath for the floats. Then an idea was suggested to order a covered structure and at some point the Library independently held a fund raiser to build a covered storage bench.

He explained that since tariffs on products have reduced, sealed prefabricated benches are now shipping for free again. He showed a model with enough storage underneath for a dozen vests. He said a waterproof cushion can be purchased for the top that ties onto the bench. He also suggested a set of two large folding chairs that can be stored in the bench so someone can sit under the gangway if it is raining. These items total under \$500 and we can agree to order them, he will volunteer to install them. He said these are just suggestions, and he is open to any other ideas.

Consensus of the attendants was to order and install the bench, cushion and folding chairs.

9 — New Business

Item A - First Reading of Budget Amendment Ordinance #25-38NCO for Savings and Roads:

Mayor Poelstra read back the contents of the non-code ordinance to those in attendance. Copies were available for review by attendees.

He explained the basis for this budget amendment, to cover approved expenses for the roller, contract work and to provide a buffer for any equipment supplies for the winter season. He noted that the budget amendment does not include moving funds related to savings. Since that would not be an amendment to our budget, a simple vote could be held to move funds into the City savings account.

Consensus was in favor of the first reading of non-code ordinance #25-38NCO to amend the budget for Roads, no objections were noted.

Motion:

Mayor Poelstra moved to accept the first reading of Ordinance #25-38NCO, an Ordinance of the Council of the City of Edna Bay, Alaska to amend the budget to add \$10,000.00 for Roads.

- *Seconded by Councilor Williams*
- **Approved Unanimously by vote of the council**

Mayor Poelstra explained that there are additional funds that could be moved into savings, increasing the monthly interest being generated. He suggested that an additional \$100,000.00 be moved into savings. This still leaves enough funds for the full operating budget and leaves a buffer of un-allocated funds.

Consensus was in favor of moving \$100,000.00 from the City's primary account into Prime Savings, no objections were noted.

Motion:

Mayor Poelstra moved to transfer \$100,000.00 from the City's Primary Checking account into the City's First Bank Prime Savings Account.

- *Seconded by Councilor Henson*
- **Approved Unanimously by vote of the council**

10 — Persons to Be Heard

Tyler Poelstra mentioned the holidays are ahead. He hopes everyone has a nice Thanksgiving and to

expect a limited agenda for December and January. The meetings will be conducted via Teleconference.

Adjournment

Mayor Poelstra moved for the meeting be adjourned.

Motion to adjourn seconded by Councilor Towne.

Meeting adjourned at 7:07 PM.